

## REGISTRATION

### List of Enclosures:

<b>First Form: Application</b>	<ol style="list-style-type: none"><li>1. Photograph of applicant</li><li>2. EPIC or Aadhar</li><li>3. Certificate of non-forest land</li><li>4. Proof of ownership of land (Lease deed or Agreement of Sale or any related document)</li><li>5. GPS Coordinates (in .kmfile)</li><li>6. Rough sketch of the concerned land</li><li>7. Certificate from DC (Revenue) that land is not notified by State Government as reserved for use by the State Government or for any public or special purposes</li><li>8. NoC from competent authority that land is not falling within catchment area as defined under the provisions of the Meghalaya Protection of Catchment Areas Act, 1990</li><li>9. NoC from Meghalaya Bio-diversity Authority that the land is not falling within bio-diversity heritage sites as defined under the provisions of Biological Diversity Act, 2002 (Central Act Number 18 of 2013)</li><li>10. Certificate from DMO/DMR that the land is not notified by the State Government from time to time as no mining zone</li><li>11. In case of non-forest land: Certificate of non-forest land; or In case of forest land: clearance under Forest Conservation Act</li></ol> <p>In case of non-tribal:</p> <ol style="list-style-type: none"><li>12. NOC for land from District Council</li></ol> <p>In case of tribal:</p> <ol style="list-style-type: none"><li>13. ST Certificate</li></ol>
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### Other Downloadable for Applicant:

Final Certificate	Letter of Intent in the format
Inspection Report	In format shared by department

## MINING LEASE/ QUARRY PERMIT

### List of Enclosures:

Documents	Mining Lease	Quarry Permit
Photograph of applicant	√	√
EPIC or Aadhar	√	√
In case of non-forest land: Certificate of non-forest land; or In case of forest land: clearance under Forest Conservation Act	√	√
Letter of Intent for Fresh Mining Lease/ Quarry Permit	√	√
Proof of ownership of land (Lease deed or Agreement of Sale or any related document)	√	√
GPS Coordinates (in .kmfile)	√	√
Rough sketch of the concerned land	√	√
Environmental Clearance from SEIAA	√	√
Up-to-date clearance certificate from Income Tax Department	√	
An affidavit shall be enclosed to the effect that the applicant has, where the land is not owned by him, obtained surface rights over the area or has obtained the consent of the landowner/ landowners for the grant of mining lease.	√	√
Certificate of Registration in respect of the land applied for mining lease and sale deed, Gift Deed, Lease Deed, Lease Agreement etc. as mentioned in Amendment of MMMCR, 2017 dated July 11, 2017	√	√
Up-to-date clearance certificate of payment of mining dues obtained from the Director, Mineral Resources or PCCF&HOFF or competent officer (copy to be enclosed):	√	
Furnish details of the strength of labour or extent of mechanization to be deployed	√	
Approved Mining plan	√	√
Consent to Establish from MSPCB	√	√
Consent to Operate from MSPCB	√	√
Clearance from Labour Department (undertaking in case of Tribal and NOC in case of non-Tribal from Labour Department)	√	√
NOC from Wildlife (Date Oct 21)		
<b>Only in case of non-tribal:</b>		
NOC from District Council	√	√

NoC from Revenue and Disaster Management Department	√	√
<b>In case of firm/company/cooperative society:</b>		
Attested copy of certificate of registration/ <i>Partnership deed/Certificate of Incorporation and Memorandum &amp; Articles of Association, as the case may be</i>	√	√
<b>In case of tribal:</b>		
ST Certificate	√	√
<b>In case if application is being submitted by agent of the applicant:</b>		
Power of Attorney shall be enclosed	√	√

**Other Downloadable for Applicant:**

Particulars	Type of application	
	Mining Lease	Quarry Permit
Final Certificate (File Name)	"Certificate of Grant of Mining_Final"	"Certificate of Grant of Quarry Permit_Final"
Inspection Report	As would be uploaded by department	As would be uploaded by department

**FEES**

**Mining Lease:**

Rs. 5000 as application fee  
Rs. 1000 as Court Fee

**Quarry Permit:**

Rs. 500 as application fee  
Rs. 100 as Court Fee