

**GOVERNMENT OF MEGHALAYA
OFFICE OF THE HEALTH AND FAMILY WELFARE**

**ENCLOSURES FOR THE GRANT OF LOAN LICENSE TO MANUFACTURE FOR
SALE OR FOR DISTRIBUTION OF DRUGS SPECIFIED IN SCHEDULE C, C (1)
EXCLUDING THOSE SPECIFIED IN PART XB & SCHEDULE X**

*Please upload the following documents-(Mandatory)

Previous license(only for renewal)
Site Master File
Factory License from Commerce & Industries Department.
Waste disposal agreements
Consent of Pollution Control Board
Consent/ Permission of State Electricity Board
Land Deed
Proposed Layout of Building manufacturing premises in blue print
Company Memorandum /List of Directors and Company Registration Number
Medical test agreement for employee
GST Number .
List of proposed formulations
List of Instruments and Equipments
Documents of the Overall in-Charge, Sectional In-Charge(s)
A true copy of a letter from me/us to the manufacturing concern whose manufacturing capacity is intended to be utilized by me/us.
A true copy of a letter from the manufacturing concern that they agree to lend the services of their expert staff, equipment and premises for the manufacture of each item required by me/us and that they will analyse every batch of finished products and maintain the registers of raw materials, finished products and reports of analysis separately on this behalf
Specimens of labels, cartons of the products proposed to be manufactured.