

APPLICATION FOR ALLOTMENT OF LAND/INDUSTRIAL SHED

Date :

To

The Director of Commerce & Industries,
Administrative Building, Lower Lachumiere,
Shillong-793001.

Sub : Allotment of land/shed in the Industrial Estates/Industrial Areas/Export Promotion Industrial Park/Industrial Growth Centre.

Sir,

1. I/we have read the Rules & Conditions of allotment in Industrial Areas/Industrial Parks/Export Promotion Industrial Park/Industrial Growth Centre owned by the Commerce & Industries Department, Government of Meghalaya with the forms thereof.
2. I/we, the undersigned, hereby offer to take on 30 (thirty) years lease the plot of land/7 years renting of shed on the terms and conditions set out in the Lease Agreement and offer to enter into Lease Agreement with the Directorate of Commerce & Industries.
3. The Lease will commence from the date from which the land/shed is taken possession of and the obligations and liabilities under the Lease Agreement will be deemed to have commenced from that date.
4. I/we hereby agree to pay the Ground/shed Rent and other charges as fixed/revised from time to time by the State Government of Meghalaya/lessor.
5. I/we understand that no interest will be payable on the amount of Security Deposit
6. Should I/we fail to execute and complete the Lease Agreement within 10 office working days from the date of issue of sanction for transfer of land (in case of land) or within 10 office working days from the date of issue of allotment (for shed) or within such extended period as you may permit, the lessor will be at liberty to forfeit the Security Deposit, cancel the allotment of plot/shed without prejudice to all other rights of the State Government
7. I/we assure that no pollution/effluent in any form (solid, liquid, gas) shall be emitted from my/our allotted plot and if I/we do not observe this prohibition then State Government/lessor shall be at liberty to take over the demised premises with all assets therein and cancel the allotment of the plot without prejudice to all other rights of the State Government/lessor.
8. I/we also agree to the effect that the State Government/lessor shall be at liberty to dispose of the taken over assets and I/we shall accept the sale

proceeds after reducing all type of expenditure incurred and penalties imposed by the State Government/lessor if any, from the amount realized on disposal of assets.

9. Any notice, letter or communication or intimation addressed to me/us at the following address :

will be deemed as valid for all purposes.

10. I/we do hereby accept that, I/we will deposit further balance amount as per the Land Allotment rule, if application is accepted by the Land Allotment Committee.

11. I/we enclose herewith Annexure to this application furnishing therein necessary information in respect of my/our industry.

Signature of applicant

Name in full :

Father's name :

Postal address :

Permanent address :

Contact No.

Email ID :

Signature of two witnesses :

1. Signature :

Name in full :

Father's name :

Postal address :

Permanent address :

2. Signature :

Name in full :

Father's name :

Postal address :

Permanent address :

**Annexure to the application for allotment of land/shed in the
Industrial Estates/Industrial Areas/Export Promotion
Industrial Park/Industrial Growth Centre**

1. Name of company/firm/unit :
2. Postal address :
3. Address of registered office :
4. PAN No. (if any) :
5. Constitution of firm/company : Proprietary/Partnership firm/Pvt. Ltd.
Company/Public Ltd. Company/Limited
Liability partnership

6. Particulars of proprietor/all partners/all promoters.

Sl. No.	Name of proprietor/all partners/all promoters	PAN/Aadhaar No.	Contact No.	Email ID	Shares
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

Add row if required

7. Background of proprietor/all partners/all promoter(s)

Sl. No.	Name of proprietor/all partners/all promoters	On academic lines	On professional lines
1			
2			
3			
4			
5			
6			
7			
8			

9			
10			

Add row if required

Name of the Industrial Estate/Industrial Area/Export Promotion Industrial Park/Industrial Growth Centre where land/shed is required :

Sl. No.	Name of the industrial park	Quantum of land required (in square metres)	Nos. of sheds required
1	Umiam Industrial Area, Umiam, Ri-Bhoi District		
2	Export Promotion Industrial Park, Byrnihat, Ri-Bhoi District		
3	Industrial Growth Centre, Mendipathar. North Garo Hills District		
4	Shillong Industrial Estate, Polo Hills, East Khasi Hills District		
5	Khliehtyrshi Industrial Estate, Khliehtyrshi, West Jaintia Hills District		
6	Nongstoin Industrial Estate, Mawiaban, West Khasi Hills District		
7	Tura Industrial Estate, Matchakolgre, West Garo Hills District		
8	Mendipathar Industrial Estate, Mendipathar, North Garo Hills District		
9	Williamnagar Industrial Estate, East Garo Hills District		

Category of the enterprise : / / /

8. Plant & Machinery (₹ in lakh) :

Total project cost (₹ in lakh) :

Means of finance (₹ in lakh) :

(a) Equity :

(b) Term Loan from Bank/FI :

(c) Unsecured loan :

(d) Internal resources :

(e) Any other source :
Total ::

Proposed items for manufacturing :

Sl. No.	Name of products	Annual manufacturing capacity (in tonne)	Appox. value (₹)

Add row if required

Proposed annual consumption of major raw material :

Sl. No.	Name of major raw material	Annual manufacturing capacity (in tonne)	Appox. value (₹ in lakh)	Source(s) of supply

Power requirement :

Sl. No.	Quantum of energy/load required (in KW)	Proposed source of energy/load (MeECL/DG sets/Captive Power Plant/other source)

Proposed requirement of water for manufacturing :

Sl. No.	Quantum of water required	Proposed source of water (stream/river/ground/municipal/PHE)

Details of waste/effluent to be generated :

9. Documents/papers enclosed :

Sl. No.	Particulars of documents/papers	Yes/No
1	PAN card and Photo ID of authorized signatory	
2	Board's resolution authorizing authorized signatory to sign application on behalf of the company	
3	PAN Card and Photo of all partners/promoters	
4	Techno Economic Feasibility Report	
5	Plant layout indicating therein area for installation of machinery/space for raw material & finished goods/generator shed/utility service etc.	
6	Last 3 (three) years Balance Sheet (in case of existing unit)	
7	Any other document that may be required by the State Government/lessor	

Signature of applicant :

Name in full :