



**OFFICE OF THE COMMISSIONER OF EXCISE
GOVERNMENT OF MEGHALAYA**

OFFICE ORDER

No.MEG/CE-73/2018/PT/67

Dated, Shillong, the 18th January, 2021

WHEREAS Ease of Doing Business is a priority of the Government of Meghalaya, in consonance with the Business Reform Action Plan of the Department for Promotion of Industry and Internal Trade, Ministry of Commerce & Industry, Government of India;

WHEREAS to increase transparency and eliminate/minimize physical touchpoints, it has been decided to deliver services, namely: a. Wholesale Vendor Licenses, b. Import Permits, c. License for Retail Sale, d. License for Setting up Distilleries and e. License for Setting up Bottling Plant to the Industries through an online portal - <http://investmeghalaya.gov.in/> (InvestMeghalaya) in following manner:

1. The portal shall provide the facility for online application submission, payment, tracking and monitoring and downloading the final signed certificate/license/document issued by the concerned Authority. No physical/ manual application shall to be required by the concerned authority in addition to online application.
2. Documents uploaded with online application should be sufficient and no physical copies shall be requested by the concerned authority. Certificate(s) downloaded from Official websites/portals of various Central/State Ministries/Departments/Agencies shall be accepted as valid. Physically signed/ stamped certificate(s) shall not be required.
3. There shall be no physical touchpoints between the applicant and Department from the time of application process till the final decision except in cases where inspection/site visit is required under the concerned Act/Rules. Applicant need not be physically present for submission and verification of documents before the certificate/ license/ approval/ permit is issued.
4. Notification(s) at every critical stages of application processing shall be sent to the applicant through SMS/ email.
5. All queries/ clarifications related to industrial applicants shall be sought once and within 7 days of receiving the application from such applicant by concerned authority.

This notification shall come into effect from 31st January, 2021.

Commissioner of Excise,
Meghalaya, Shillong